

**BOROUGH OF SCOTSDALE
REGULAR MEETING
MARCH 11, 2024**

The regular meeting of Scottsdale Borough Council convened at 6:37 pm with Council President Donald Stansak presiding.

ROLL CALL Mrs. Colebank, Mr. Siwula, President Stansak, Mrs. Robson, Mrs. Yeager, Mayor King, Engineer Eby, Solicitor Falatovich, Borough Manager Pallone and Secretary/Treasurer Washington were in attendance.

Mr. Chronowski, Mr. Hovis, Mr. Pinsky and Miss Tarr were absent.

CORRECTIONS OR ADDITIONS TO THE MINUTES -

Mr. Siwula commented that Faith Tarr was present at the February 12, 2024 meeting but was not listed in the Roll Call.

Mrs. Colebank wanted to make a correction in the second paragraph of Stephanie Schropp's comment. Solicitor Falatovich stated that no one could go into the building without the owner's permission.

Moved by Mr. Siwula , second by Mrs. Colebank to approve the February 12, 2024 minutes with corrections. Motion passed.

PUBLIC COMMENT PERIOD

Dora Packowski - Ms. Packowski had a question about how the committee appointments are made at the reorganization meetings. President Stansak explained that the Council President has the authority to make appointments how he/she wishes.

Ms. Packowski asked about the meter fund. Borough Manager Pallone explained how the meter fund is used.

Susan Klann - Ms. Klann distributed an article about public meetings. She appreciates everything the Council does. Ms. Klann suggested that the Council President should explain the ground rules at the beginning of each meeting. Council members should not participate in a back and forth discussion with the public during the public comment period.

APPROVAL OF PAYROLLS - Moved by Mr. Siwula, second by Mrs. Colebank to approve the payrolls. Motion passed.

APPROVAL OF BILLS AND LATE BILLS - Moved by Mrs. Colebank, second by Mr. Siwula to approve the bills and late bills. Motion passed.

ACTION ITEMS
OLD BUSINESS

Approve Resolution No. 2024-4 2024 Fee Resolution - Moved by Mrs. Colebank, second by Mrs. Robson to approve Resolution No. 2024-4 2024 Fee Resolution.. Motion passed.

RESOLUTION NO. 2024-04
2024 FEES RESOLUTION
A RESOLUTION ESTABLISHING FEES FOR THE FILING OF
APPLICATIONS, PERMITS AND LICENSES FOR THE
BOROUGH OF SCOTTTDALE

WHEREAS, the Council of the Borough of Scottdale has adopted a codification, consolidation and revision of the ordinances of the Borough, and

WHEREAS, it is the desire of the Council of the Borough of Scottdale to eliminate all filing fees, permit fees, and license fees from the Code of Ordinances and enact them instead by Resolution;

NOW, THEREFORE BE IT RESOLVED and it is hereby resolved by the Council of the Borough of Scottdale that all fees are hereby fixed as follows:

ADULT ENTERTAINMENT LICENSE (RES. 00-16)	\$750.00 initial / \$500.00 annual
AMUSEMENT DEVICES, COIN-OPERATED (RES. 00-15) All coin-operated amusement devices, annual	\$150.00
AMUSEMENT PLACES	
Application fee	\$ 50.00
Billiard/pool room; per year	\$200.00
Bowling establishment; per year	\$200.00
Shooting gallery; per year	\$200.00
BOROUGH MAP	\$ 5.00
BUILDING PERMIT "SEE ATTACHED SCHEDULE"	
CABLE TV FRANCHISE FEE	5% of gross proceeds
COPY FEE	\$.25 per page (single sided) \$ 1.00 per page (color)
DUPLICATE TAX BILL (RES. 00-12)	\$ 5.00
EVENTS – Any Non-Borough Sponsored Event on Any Borough Property or Street	\$3,000.00
FINGERPRINTING SERVICES (For Non-Residents)	\$ 25.00
GAZEBO	
Fees for Use	
Photo sessions	\$ 5.00
Profit making activities/events lasting Over four (4) hours in length	\$150.00
Weddings	\$100.00
Non-profit making activities	\$ 5.00

GENERAL LIABILITY COVERAGE (Minimum)

The minimum comprehensive general liability insurance coverage as required by SS107 or Ord. 957 shall be as follows:

Personal injury - \$1 million each occurrence + \$1 million aggregate
Property damage - \$1 million each occurrence + \$1 million aggregate

HANDICAP PARKING SIGN	\$150.00
HANDICAP PARKING SIGN RELOCATION	\$ 50.00
HANDICAP PARKING VIOLATION	\$ 50.00
HOME OCCUPATION PERMIT	\$ 80.00
LOUCKS PARK & CHESTNUT PARK PAVILION RENTAL	\$ 100.00 (Loucks Park) \$ 75.00 (Chestnut St. Park) \$ 45.00 for Non-Profit Organizations
NO LIEN LETTER	\$ 20.00
NOTICE OF INTENT TO CONSTRUCT (PA ACT 222)	\$ 10.00/dwelling unit
PARKING METER RENTAL FEE (Excluding Broadway, Pittsburgh & South Chestnut Streets)	\$ 30.00/month
PARKING METER VIOLATIONS	\$ 5.00
PARKING – PUBLIC LOTS	
The general public will be permitted four (4) hours of free parking in the upper mall off-street parking lot only. Any person who causes a vehicle to remain in a parking space after the above-prescribed time has elapsed is hereby determined to be illegally parked, and each additional hour that such person or persons permit such vehicle to remain in an individual parking space after the prescribed time for parking has elapsed is declared to be an additional violation. (RES. 88.03)	
A parking permit fee rate of thirty dollars (\$30.00) per month, per parking space for the upper mall off-street parking lot, and a parking permit fee rate of thirty dollars (\$30.00) per month, per parking space, for the lower off-street parking lot for each and every residential, commercial and industrial establishment is hereby approved.	
TRAVEL TOUR GROUP PARKING IN UPPER MALL LOT	\$ 5.00/car/day
POLICE ACCIDENT REPORTS	\$ 20.00

RECREATIONAL PARK BALLFIELD USER FEE

Loucks Park Ballfield

a. Cost per day	\$ 10.00
b. Lights	\$450.00
<u>Garfield Park Ballfield</u>	\$ 10.00/day
<u>Kendi Park Ballfield</u>	\$ 10.00/day
<u>Tournaments</u>	\$ 10.00/team/day

REFUSE COLLECTION FRANCHISE FEE

a. January 1, 2024 through December 31, 2024	\$9,000.00/month
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REIMBURSABLE MEAL ALLOWANCE EXPENSE

a. Breakfast Allowance	\$ 20.00
b. Lunch Allowance	\$ 25.00
c. Dinner Allowance	\$ 30.00

REIMBURSABLE MILEAGE EXPENSE	\$.67/mile
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RESTRICTED PARKING TICKETS	\$ 10.00
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STREET OPENINGS

Minimum charge	\$ 150.00 + 1.00/ft.
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SIDEWALK OPENINGS

Each ten (10) lineal feet	\$ 20.00
Plus each additional lineal foot	\$ 2.00

SIDEWALK STORAGE PERMIT	\$ 25.00
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SUBDIVISION

Filing fee	\$ 250.00 +
	\$ 50.00/lot

TAXPAYER'S BILL OF RIGHTS	\$ 5.00
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TRANSIENT MERCHANT LICENSE FEES

Per day	\$ 25.00
Per week	\$ 50.00
Per month	\$ 100.00
Per year	\$ 300.00

VEHICLE MOVING PERMIT

1. Any person, firm, partnership or corporation, prior to being issued a permit for the movement of any vehicle(s) of size and weight in excess of the restrictions established on certain roads and streets, or portions thereof, and bridges thereon situate in the Borough of Scottdale, shall pay an initial permit fee of two hundred dollars (\$200.00) per restricted road.
2. In addition to the initial permit fee established above, any person, firm, partnership or corporation having been issued such a permit shall pay an additional inspection fee of fifty dollars (\$50.00) per month, for each month that such permit remains valid. (RES. 94-03).

ZONING

1. Zoning Permits – \$75.00 per application.
2. Zoning Hearing – five hundred fifty dollars (\$550.00) for any action requested which requires a public hearing, plus costs of advertising.

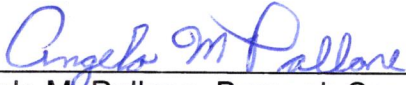
THIS RESOLUTION ADOPTED THIS 11th DAY OF MARCH, 2024.

BOROUGH OF SCOTTTDALE




Donald Stansak
Council President

ATTEST:



Angelo M. Pallone, Borough Secretary

I HEREBY CERTIFY THAT THE ABOVE IS A TRUE AND CORRECT COPY OF A RESOLUTION ADOPTED AT A LEGALLY CONVENED MEETING OF THE COUNCIL OF THE BOROUGH OF SCOTTTDALE, WESTMORELAND COUNTY, PENNSYLVANIA, ON MARCH 11, 2024.

BY: 
Angelo M. Pallone, Borough Secretary

DATE: March 11, 2024

AMERICAN BUILDING INSPECTION SERVICES, INC.

Fee Schedule

Residential

New Structure and or detached residential structures

Application fee \$ 200.00 plus .20 per gross square foot

Mobile Homes

On piers \$200.00

On foundation 200.00 Application fee plus .20 per square foot of foundation

Additions

\$200 Application fee plus 15 cents per square foot

Remodeling

\$200.00 Application
\$10.00 per thousand of contract cost or based on fee calculation schedule of ICC

Remodeling with addition

\$ 200.00 Application fee for more than plus \$10.00 per thousand of contract cost or based on fee calculation schedule of ICC

Swimming Pools (Above ground)
(In ground)

\$ 30.00
\$200.00

Miscellaneous Inspections required or re inspections \$ 100.00 If inspection takes over one hour 100.00 per additional hour or fraction thereof

Commercial fees

New Structure

\$ 500.00 Application fee plus .50 cents per gross square foot

Additions

\$ 500.00 Application fee plus .50 cents per gross square foot

Remodeling of existing structure or new structure with sprinkler

\$500.00 Application fee plus \$20.00 per thousand of construction cost based on ICC fee calculation schedule or project bid

Remodeling with additions

\$500.00 Application fee plus \$20.00 per thousand of construction cost based on ICC fee calculation schedule or project bid

Miscellaneous permits and inspections required by the UCC to be priced as per fee calculation from ICC with a minimum of \$ 100.00. If inspection requires more than one hour. 100.00 per additional hour or fraction thereof. Any re-inspection will be charged a minimum additional fee of \$ 100.00. Rejected plans will require an additional application fee.

Electrical inspections and reviews can be conducted by a Pennsylvania Labor and Industry approved third party agency at the discretion of the Building Code Official. Above fee does not include electrical inspection or review. All fees include plan review, required inspections including but not limited to footing, foundation, masonry, framing, mechanical, plumbing, wallboard and final inspection and occupancy permit.

All fees based on *estimated cost* shall be calculated using the bid price of total project or in the absence of a valid bid the latest Building Valuation Chart published by the International Code Council shall be used. Copy of construction contract is required with building permit application.

A flat fee of \$ 4.50 is included with all permits. This fee is assessed by the State of Pennsylvania. All fees above are doubled for any project started before the issuance of a permit or without approval from the Township or Building Code Official.

(THESE FEES INCLUDE INSPECTIONS REQUIRED BY THE UNIFORM CONSTRUCTION CODE)

Scottsdale Fall Festival - Borough Manager explained the pool property on Pioneer Way is under new ownership. The Borough Manager suggested putting a dumpster in the Mulberry Street parking lot like it used to be.

Moved by Mrs. Colebank, second by Siwula to add the change to last month's approval. Motion passed.

GENERAL GOVERNMENT

Microphones for Council Chambers - Mrs. Robson distributed information with prices for microphones. Council discussed if a speaker was necessary to go with the microphones. The issue was tabled.

Speakerphone Conference Microphone for Council Chambers - Tabled for further research.

CPR Mask Kit for Adult and Infant - Moved by Mrs. Robson, second by Mrs. Yeager to purchase two (2) kits . Motion passed.

Nepotism resolution - Mrs. Robson asked if Council wants a nepotism resolution. President Stansak and Mrs. Colebank think it's a good idea. Mrs. Robson will create a resolution and have Solicitor Falatovich review it.

Resolution to Allow public comments at a public meeting by parties of interest - Solicitor Falatovich explained some legislation in the works that would expand public comment to adjoining communities with something that affects the neighboring community. It has not been enacted yet. A resolution is not necessary at this time.

Funding to replace flooring in the Police Department - Borough Manager Pallone will get an estimate for vinyl flooring in the police department.

Moved by Mrs. Robson, second by Mrs. Colebank to authorize the Borough Manager to get estimates on vinyl flooring for the Police Department. Motion passed.

Diamond Communications Proposal - To be discussed in Executive Session.

Exit Signs above Exits in the Borough Building - Mrs. Robson reported that there have to be lit Exit signs throughout the Borough Building.

Moved by Mrs. Robson, second by Mr. Siwula to have Engineer Eby to get pricing for electric Exit signs with battery backups. Motion passed.

Jail Cell Toilet - Mrs. Robson reported that the jail cell toilet has been installed for \$1,697.00.

Resolution for Absentee Council Members - Solicitor Falatovich stated that Mr. Pinskey can send a letter of the Borough's support for this resolution to be put into legislation.

PUBLIC SERVICES

Open Bids for Paving Program and Handicap Ramps - Moved by Mrs. Colebank, second by Mr. Siwula to authorize Engineer Eby to open the bids. Motion passed.

West Park Parking Request - Mrs. Colebank reported that her committee recommends allowing them to add the requested gravel parking space in the front of their property.

Moved by Mrs. Colebank, second by Mr. Siwula to approve the resident's request to add a gravel parking space contingent upon them following the Borough's ordinance. Motion passed.

Deluca Complaint - Mrs. Colebank reported that there is water ponding behind Wise's Restaurant. The Street Crew will monitor the situation.

Newman Street & Chestnut Street Manhole Cover - Mrs. Colebank reported that the manhole cover has been replaced. Loose or missing manhole covers should be reported to MAWC .

Moyer Avenue Alley Paving Request - Mrs. Colebank reported that the Street Department patched holes in the alley, but the Borough cannot pave alleys at this time.

COSTARS Salt Contract - Moved by Mrs. Colebank, second by Mrs. Robson to authorize Borough Manager Pallone to enter into a contract with COSTARS for the 2024-2025 year for up to 500 tons of road salt. Motion passed.

Movement of Radar Signs - Tabled

Fencing and Road Signs for Wellspring Church - To be discussed in Executive session.

Parking Request from Dennis and Kora McKnight - They are purchasing the VFW building on South Broadway. They need five (5) more parking spots to be legal as per the Borough's zoning ordinance.

Moved by Mrs. Colebank, second by Mrs. Yeager to allow the McKnight's to use five (5) parking spots as specified at James Hill's property on 301 South Chestnut Street with a yearly renewal. Motion passed.

Dredging Jacob's Creek - Mrs. Colebank reported that Mike Barrick was at the last Public Services meeting. His recommendation is to plan this year and write a grant next year.

The first part of the dredging will cost approximately \$100,000.00 with a 15% match.

Moved by Mrs. Colebank, second by Mrs. Robson to go with Mike Barrick's recommendation. Motion passed.

PROTECTION

National Night Out - Mr. Siwula reported that National Night Out has been set for August 6, 2024 and the Protection Committee requests to close Spring Street from 5:00 to 8:00 pm for the event.

Moved by Mr. Siwula, second by Mrs. Colebank to approve the event. Motion passed.

Advertise for Police Testing - Moved by Mr. Siwula, second by Mrs. Colebank to advertise for police testing. Motion passed.

Upgrade Surveillance Equipment at Library - Moved by Mr. Siwula, second by Mrs. Colebank. to pay half up to \$1,500.00 to update the camera system. Motion passed.

Advertise Dodge Charger on Muncibid - Moved by Mr. Siwula, second by Mrs. Colebank to authorize the Borough Manager to advertise the vehicle on Muncibid. Motion passed.

Moved by Mrs. Colebank, second by Mr. Siwula to authorize Borough Manager Pallone to research the value of a reserve cost. Motion passed.

Blight Update - Solicitor Falatovich reported the following:

- 104 Newman Street - Borough Manager Pallone will need to attend the upcoming hearing.
- 102 Mount Pleasant Road - hearing has been rescheduled for April 18, 2024
- Sheetz and Feed Mill - Nothing to report.
- Publishing House - to be discussed in Executive Session.

PARKS AND RECREATION

Ballfield Usage - Mrs. Colebank reported the leagues sharing the fields.

Moved by Mrs. Colebank, second by Mr. Siwula to allow the leagues to use and maintain the fields with insurance coverage. Motion passed.

Coal and Coke Trail - Mrs. Colebank reported that the Parks Commission was approached by JCWA to give JCWA money for poison hemlock removal on the trail.

Moved by Mrs. Colebank, second by Mr. Siwula to allot \$1,500.00 to JCWA for poison hemlock removal. Motion passed.

Mulch - Moved by Mrs. Colebank, second by Mr. Siwula to purchase mulch up to \$5,000.00. Motion passed.

Summer Program - Moved by Mrs. Colebank, second by Mr. Siwula to post the summer program position at Loucks Parks. Motion passed.

Fifth Grade Olympics in the Park - Mrs. Colebank reported that the Olympics has been scheduled for May 10 with a rain date of May 17, 2024.

Moved by Mrs. Colebank, second by Mr. Siwula to approve the event. Motion passed.

JACOBS CREEK WATERSHED ASSOCIATION - Nothing to report.

JACOBS CREEK FLOOD CONTROL PROJECT - Nothing to report.

WESTMORELAND - FAYETTE MUNICIPAL SEWAGE AUTHORITY - Nothing to report.

COMMUNITY DEVELOPMENT

Approve Central Fire Station Roof Project Bids - Borough Manager Pallone read the bids.

<u>Contractor Name</u>	<u>Amount of Bid</u>
S & N Industries LLC	\$27,500.00
Graham Boys LLC	\$46,069.00

Urban Designs recommended S & N Industries.

Moved by Mrs. Colebank, second by Mrs. Robson to award the contract to S & N Industries in the amount of \$27,500.00. Motion passed.

Open Bids for Loucks & North Grant Storm Sewer Project - Moved by Mrs. Colebank, second by Mr. Siwula to authorize Engineer Eby to open the bids. Motion passed.

NEW BUSINESS - Nothing to report.

CORRESPONDENCE

Scottdale Church of Christ - Request to use Loucks Park for an Easter egg hunt on March 24, 2024.

Moved by Mrs. Colebank, second by Mrs. Yeager to approve the request. Motion passed.

Scottdale Fire Department - A request to hold the annual firemens' fair June 3 - 8, 2024 with a parade .

Moved by Mr. Siwula, second by Mrs. Colebank to approve the request. Motion passed.

Moose Riders - A request to reserve parking spaces on Pittsburgh Street June 1, 2024 from 8:00 am to noon.

Moved by Mrs. Colebank second by Mr. Siwula to approve the request. Motion passed.

Scottdale Area Chamber of Commerce - A request for the annual Easter egg hunt March 30, 2024 at 1:00 pm at the Gazebo

Moved by Mrs. Colebank, second by Mrs. Yeager to approve the request and waive fees for the event. Motion passed.

Scottdale Area Chamber of Commerce - A request for approval to have fireworks on July 6, 2024 during the block party.

Moved by Mrs. Colebank, second by Mr. Siwula to approve the request. Motion passed.

Westmoreland County Boroughs Association - Meeting notice. Information only.

Westmoreland County Boroughs Association - Annual banquet at Lakeview on April 26, 2024. Information only.

Scottdale Elk Riders - A request to block off Stoner Street on June 22, 2024.

Moved by Mrs. Colebank, second by Mrs. Yeager to approve the request. Motion passed.

Cub Scout Pack 160 - Request to close Stoner street for the annual cubmobile race on May 18, 2024 or 25th for rain date from 9:00 am to 4:00 pm.

Moved by Mrs. Colebank, second by Mrs. Robson to approve the request. Motion passed.

SEMINARS

PA One Call - Excavator - Moved by Mrs. Colebank, second by Mrs. Robson to authorize all four (4) of the Street Department employees to attend the training. Motion passed.

ENGINEER'S REPORT

Engineer Eby read the bid results.

ADA Ramps

<u>Contractor Name</u>	<u>Bid Amount</u>
Booney Construction	\$61,350.00
Costabile Construction Group	\$61,380.00
El Grande Industries	\$46,600.00
KGD Contracting Inc.	\$34,100.00
Nevaeh Pipe Bursting	\$34,150.00
No Sweat Services LLC	\$45,000.00

Engineer Eby announced that the low bidder is KGD Contracting in the amount of \$34,100.00.

Loucks and North Grant Street Storm Sewer Project

<u>Contractor Name</u>	<u>Bid Amount</u>
3-D Development Inc.	\$69,980.00
Booney Construction	\$44,163.00
Costabile Construction	\$99,071.85
El Grande Industries	\$59,900.00
KGD Contracting Inc.	\$42,980.00
Ligonier Construction	\$74,000.00
M. O'Herron Company	\$72,964.00
Morgan Excavating	\$46,743.00
Nevaeh Pipe Bursting	\$49,580.00
Piccolomini Development	\$30,905.41
Ridge Excavating Co.	\$43,967.00

Engineer Eby announced that the low bidder is Piccolomini Development is \$30,905.41.

2024 Paving Project

<u>Contractor Name</u>	<u>Bid Amount</u>
A.Folino Construction Inc.	\$47,729.70
Costabile Construction Group	\$49,303.80
El Grande Industries	\$43,650.00
Morgan Excavating	\$44,370.00

Engineer Eby announced that the low bidder is El Grande Industries at a cost of \$43,650.00.

Moved by Mrs. Colebank, second by Mr. Siwula to accept the KGD Contracting bid in the amount of \$34,100.00 for the ADA curb ramp project pending all the paperwork is correct. A roll call vote was taken. Motion passed unanimously.

Moved by Mrs. Colebank, second by Mr. Siwula to accept El Grande Industries bid in the amount of \$43,650.00 for the paving program pending paperwork. A roll call vote was taken. Motion passed unanimously.

Moved by Mrs. Colebank, second by Mr. Siwula to accept Piccolomini Development's bid in the amount of \$30,905.41 for the Loucks and North Grant Street storm sewer project pending paperwork. A roll call vote taken. Motion passed unanimously.

SOLICITORS REPORT - To be discussed in Executive session.

MAYORS REPORT - Nothing to report.

JUNIOR COUNCIL PERSON REPORT - Mrs. Colebank read Miss Tarr's report.

Hello, everyone!

I am deeply sorry that I'm unable to attend tonight's meeting. As we speak, I'm probably up on stage preparing for opening night of "Mamma Mia," which is only a few short days away! I can't wait for you all to see it- if you don't have tickets yet, you can buy them at the door or at southmorelandmusical.net. The show dates are March 14-16 at 7PM and March 17 at 2PM. I sincerely hope you all are able to attend to support your local high school!

But enough about the musical. On to some other happenings at Southmoreland within the past month:

- Our elementary school and primary center (grades K-5) celebrated Read Across America from February 26-March 1! The high school's Art Council traveled to SPC on Friday to read to students and give them an accompanying craft with the book. Another group of high school students traveled to SES that same day to read to students.
- Our high school's reading team traveled to Seton Hill University on March 4 for the Westmoreland Interscholastic Reading Competition. Our two teams read 30 books in preparation for the event and brought home ribbons for 2 rounds won for each team.
- On March 8, seniors Nolan Blaze and Chris Headley attended the PMEA Region Chorus Festival, where Nolan was awarded first chair in the Tenor 2 section and will go on to represent Southmoreland at the PMEA All-State Chorus Festival in April! Congratulations to both students for their great performances!
- On March 5, senior Derek Huff and myself traveled to the University of Pittsburgh to participate in the World Affairs Institute. This year's institute was centered around Navigating Climate Intersections, where issues centered around climate change were discussed. One of the main takeaways we got from this experience was that change of any kind, really, whether it's climatewise or any other issue, starts small and local. Showing up to borough meetings is a great start to that. I want to take a moment to thank all of the citizens who show up to meetings consistently. Your presence, even if it may not seem like it sometimes, is a great step in the direction of change. It's so encouraging to my generation to see generations before us stepping up and taking charge, and you're setting a wonderful example for not just Gen Z, but any generation to follow. THANK YOU again!

Have a wonderful evening, and I will see you all next month!

Faith Tarr
Scottdale Borough Junior Councilperson

PUBLIC COMMENT PERIOD #2 - No one commented.

Council took a break at 8:20 p.m.

EXECUTIVE SESSION - Council went into Executive session at 8:34 p.m.

Council reconvened the regular meeting at 9:10 p.m.

Moved by Mrs. Robson, second by Mrs. Yeager to put netting around the top part of the Publishing House. Motion passed.

ADJOURN - Moved by Mr. Siwula, second by Mrs. Yeager to adjourn the meeting at 9:21 p.m. Motion passed.

Borough Secretary